

Step to create a new page using the Copy feature

Important – the name of the live page will be www.DDS.com/Dr-<doctor last name>. If you name the page dr bob smith, the page name will be www.DDS.com/Dr-Bob-Smith. The code will automatically add a “dash” if you add a space. If the Web Wizard states the page name is already taken, you need to change the name. You can try an underscore since www.DDS.com/Dr-Smith and www.DDS.com/Dr_Smith are different names as far as the code is concerned, or you can add a first name or initial.

Step 1

Log into the Web Wizard at <https://wizard.DDS.com>, and click the green plus sign next to Sales. The image below shows as red because it is expanded but it will appear as green when you log in.

Step 2

Click on the green plus sign next to your name.

Step 3

Click on the green link that says, “(Your name) Click Here.”

Step 4

Click Copy.

The screenshot displays the Web Wizard interface. On the left is a navigation tree with a collapse arrow at the top. The tree includes items like Home, Company, Features, Portfolio, Dental Website, Testimonials, Demo, FAQ, Salli, Sign Up, HIPAA Compliant, Contact Us, Sales, List, Anton, and Anton Click Here. Red circles with numbers 1, 2, and 3 highlight the plus sign next to Sales, the minus sign next to Anton, and the plus sign next to Anton Click Here, respectively. On the right, there are two main panels. The top panel is titled 'website wizard' and 'content management' and contains three buttons: 'ADD' (with a green plus icon), 'DELETE' (with a red X icon), and 'COPY' (with a document icon). A red circle with the number 4 highlights the 'COPY' button. Below this is a message: 'You are editing the Anton_Click_Here page. You may select a different page to edit using the exp...'. Below that is a breadcrumb trail: 'You are here: Sales --> Anton --> Anton_Click_H...'. At the bottom, there is a blue bar with the text 'A Hidden Page for Dr.' and a form field labeled 'Dr.:'.

Step 5

Enter Dr and the last name. You can only use letters; do not use any periods or apostrophes.

Step 6


Select your first name in the drop down list.

Step 7

Click Save. In the example below, the name of the live page would be www.DDS.com/Dr-Joyal. Remember that the code adds a dash when a space is present.

Current page name: Anton_Click_Here

Enter New Name: **5**

Select destination page: **6** 

7

Step 8

After the new page is created, click to open the Content Wizard.

A Hidden Page for Dr.

Dr. :

8

[Click here to open the Content Wizard.](#)

It was great to talk with you today. But it's even better to communicate with you online.

The Internet is where consumers are going by the millions and you need to make sure you have these new patients.

With a great website you can generate new patients, communicate with existing patients, and demonstrate procedures for improved case acceptance.

But you need a website that works great and is easy even for non-professionals to use.

DDS.com, which was created by Rich Hirschinger, DDS, MBA, is the perfect answer.

In fact DDS.com is so easy to use, I created this "hidden" page for you in about 5 minutes!

Step 9

You need to slowly click twice in the page title area. Type the first and last name of the client. This area has special formatting so that all page titles appear the same.

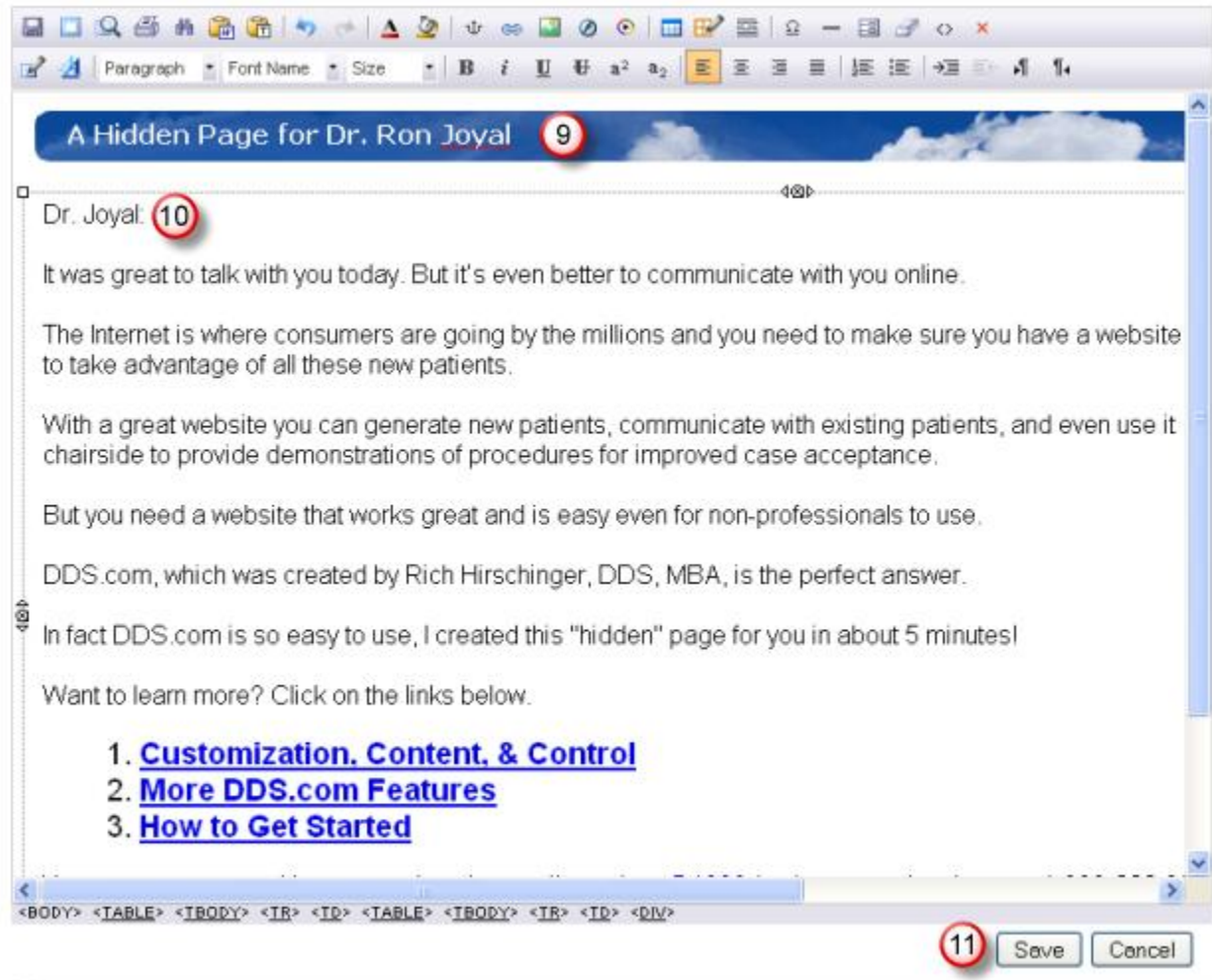
Step 10

Type the last name after Dr.

(Optional) You can edit the text on the first line if you have not spoken with the client that day.

Step 11

Click Save.



Step 12 (optional)

You can click Preview if you want to see your work.

Step 13

Click Logout.

